



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT  
9429 CERRA VISTA STREET  
APPLE VALLEY, CA 92308

**REGULAR MEETING – WEDNESDAY, JUNE 21, 2023 – 6:00 P.M.**  
**BOARD OF DIRECTORS: P. Duwel, W. Woody, L. Hunter, M. Kaminsky, R. Roberson**

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:  
1. June 2023.  
2. May 2023 Efficiency Report.
- E. Grant Funding Update & Progress/Discussion/Action Items:  
1. Meeting Update – Conference Call Update; Mesa Tank Repair Update.
- F. Discussion/Information:  
1. April Delinquency – 37 Late Fees Applied; 2 Door Tags Hung; 0 Service Turned Off (Verbal).  
2. Profit/Loss – May 2023.  
3. Revenue Report – May 2023.  
4. Account Aging Report – Receivables as of 6/21/23 (Account Holder Names Removed).  
5. Water Production Snapshot – Total Production as of 5/31/23.  
6. Well # 1 Site – Project Process Update (Verbal).  
7. Water Sales Snapshot – Total Water Sales as of 5/31/23.  
8. AVHCWD Policy # 2023-GM-001 – GM Admin Fee Waiver Authority  
9. AVHCWD Policy Workshop: BOD and GM – Date Selection  
10. Internal Audit Report: G.A. Hunter – January 2023  
11. . Public Hearing Document Review – SECOND READING  
    11(a) – Standby Assessments: FY 2023-24 – DRAFT, Second Reading  
    11(b) – Budget FY 2023-24 – DRAFT, Second Reading  
    Note – Office Rental Agreement: Period of 7/1/22-6/30/24 – No Contract Revisions Needed  
12. AVHCWD & AVFCWD BOD Discussions / Planning
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.  
1. Approve May 17, 2023 Regular meeting Minutes  
2. Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:  
1. Approve June 2023 Office Rent Payment  
2. Internal Audit Report Payment: G.A. Hunter – January 2023  
3. Request Authorization to Send Lien Letter and Apply Lien / SB 998 Shut-Off (if no response in 30 days).  
4. Water Meter Install Application / New Meter Set – APN 0438-261-49-0000  
5. AVHCWD Policy # 2023-GM-001 – GM Admin Fee Waiver Authority – BOD Adoption
- I. Directors Comments:
- J.. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.

**Next Regular Meeting Wednesday, July 19, 2023 @ 6:00 P.M.**

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 9429 Cerra Vista Street, Apple Valley, CA 92308