



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT
9429 CERRA VISTA STREET
APPLE VALLEY, CA 92308

REGULAR MEETING – WEDNESDAY, MAY 17, 2023 – 6:00 P.M.
BOARD OF DIRECTORS: P. Duwel, W. Woody, L. Hunter, M. Kaminsky, R. Roberson

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:
1. May 2023.
2. April 2023 Efficiency Report.
- E. Grant Funding Update & Progress/Discussion/Action Items:
1. Meeting Update – Conference Call Update; Revised Letter Update.
2. Potential Need to Source New Engineering Firm.
- F. Discussion/Information:
1. April Delinquency – 35 Late Fees Applied; 1 Door Tags Hung; 0 Service Turned Off (Verbal).
2. Profit/Loss – April 2023.
3. Revenue Report – April 2023.
4. Account Aging Report – Receivables as of 5/17/23 (Account Holder Names Removed).
5. Water Production Snapshot – Total Production as of 4/30/23.
6. Well # 1 Site – Project Process Update (Verbal).
7. Water Sales Snapshot – Total Water Sales as of 4/30/23.
8. CARB Advanced Clean Regulations
9. Owner-Tenant Agreement: Updated Verbiage – FIRST READING
10. Part-time Position Job Description: Update
11. . Public Hearing Document Review – FIRST READING
 11(a) – Standby Assessments: FY 2023-24 – DRAFT, First Reading
 11(b) – Budget FY 2023-24 – DRAFT, First Reading
 Note – Office Rental Agreement: Period of 7/1/22-6/30/24 – No Contract Revisions Needed
12. Internal Audit Report: G.A. Hunter – December 2022
13. AVHCWD & AVFCWD BOD Discussions / Planning
14. Audioeye - Accessibility Compliance for your website
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
1. Approve April 19, 2023 Regular meeting Minutes
2. Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:
1. Approve April 2023 Office Rent Payment
2. Establish Budget for District Vehicle Purchase – NTE \$14,000 (Restricted funded)
3. Request Authorization to Send Lien Letter and Apply Lien / SB 998 Shut-Off (if no response in 30 days).
4. Internal Audit Report: G.A. Hunter – December 2022
- I. Directors Comments:
- J.. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.

Next Regular Meeting Wednesday, June 21, 2023 @ 6:00 P.M.

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 9429 Cerra Vista Street, Apple Valley, CA 92308