



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT
9429 CERRA VISTA STREET
APPLE VALLEY, CA 92308

REGULAR MEETING – WEDNESDAY, APRIL 16, 2025 – 6:00 P.M.

BOARD OF DIRECTORS: P. Duwel, W. Woody, M. Kaminsky, R. Roberson, B. Lincoln

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:
1. April 2025.
 2. March 2025 Efficiency Report.
 3. Lead Service Line Inventory: LTRI Update (Verbal).
 4. Project Updates: Well # 4, SCADA, Mesa Tank Site, Ford F250 (Verbal).
- E. Grant Funding Update & Progress/Discussion/Action Items:
1. General Discussion / Updates (Verbal).
- F. Discussion/Information:
1. March 2025 Delinquency – 0 Late Fees Applied; 22 Door Tags Hung, 1 Service Turned Off.
 2. Profit/Loss – March 2025.
 3. Revenue Report – March 2025.
 4. Account Aging Report – Receivables as of 4/16/25 (Account Holder Names Removed).
 5. Water Production Snapshot – Total Production as of 3/31/25.
 6. Water Sales Snapshot – Total Water Sales as of 3/31/25.
 7. AVHCWD Finance Committee: 4/9/25 Meeting Update (Verbal).
 - A. Sequoyah Billing Software – Product Demo (Verbal).
 - B. G-Works – Billing Software Price Quote (Verbal).
 - C. Invoice for Payment – Kelleys, ACWA, Replacement Transfers, SB County ROV, Geo-Monitor (Verbal).
 - D. Meter Reader Recruitment (Verbal).
 - E. SB County ADU Changes
 8. No Late Fees for March Consumption Invoices: Applied in April 2025 (Verbal).
 9. Meter Reader Recruitment – Job Description, Print Authorization, Resolution # 004-2025 (DRAFT)
 10. SB County ADU – Resolution # 003-2025: DRAFT (First Reading)
 11. Customer Invoicing – Postcard Mail vs. Email: Electronic Delivery? Fee for Mailing? (Verbal).
 12. Future BOD Meeting Packets – Electronic Delivery (Verbal).
 13. Service Line Installation Cost Increases – RFP for Time-Length Period_DRAFT.
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
1. Approve March 19, 2025 Regular Meeting Minutes.
 2. Approve April 2, 2025 Special Meeting Minutes.
 3. Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:
1. Request BOD Authorization to Begin SB 998 Property Postings.
 2. ACCT # 51 – Squatter at Property; Staff Requests Cessation of Invoicing
 3. Service Line Relocation – ACCT # 127B
 4. Well # 4 Piping Repair Quote: Welder Fabricator-\$2,400.00; Materials:\$5949.01 (\$8349.01 Total)
- I. Closed Session:
1. Section 54957: Public Employee Performance
- J. Directors Comments:

Next Regular Meeting Wednesday, May 21, 2025 @ 6:00 P.M.

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 9429 Cerra Vista Street, Apple Valley, CA 92308